

First Unitarian of NJ
Board of Trustees Meeting Agenda
Sunday, October 11th, 2020 at 5 pm via Zoom

Board Members in Attendance

Chris Baglieri- President	Kim Mitchell- Trustee
Mike Sutterlin- Vice President	Denise Soppas- Trustee
Sarah Muller-Robbins- Secretary	Guenevere Zucker- Trustee
Cass Cochrane- Trustee	Rev Ann Marie- Minister

Check in by those present

Chalice Lighting: Guen

Reading of Board Covenant

Meeting Agenda

Motion to Approve: Mike
Seconded by: Guen
All Approved

Consent Agenda

President's Report, Minister's Report, September Meeting Minutes
Motion to Approve: Chris
Seconded by: Guen
All Approved

8th Principle Report

Denise reported on the FirstUNJ 8th Principle/ Anti-Racism committee. The first meeting was held on Monday. Denise will prepare monthly reports for the Board.

Action Items from September were Reviewed

Action items from the 9-13-2020 Board Meeting were reviewed. New and old items remaining to be completed are in Action Items at end of minutes

Old Business

- Chris met with Charlie as the Board Tech Liaison. Board members will all have First U email. We will likely be moving to Google Docs and will no longer use Sharepoint.
- Ann Marie sent Chris the new UU Ordination Manual
- Mike discussed nonprofit regulations and voting. Bylaws will have to be updated to address online voting. We will need to spell that out as bylaw amendment

Budget and Finance

- Cass presented the finance reports. Charlie and Denise donated shares and to be sold tomorrow morning. Discrepancy in the reports can be attributed to the delayed service auction and due to pledges not coming in regular increments.
- Service Auction: Chris asked for volunteers for organizing a possible virtual service auction and/or plan for an outdoor spring event outdoors. Cass volunteered.
- Share the Plate Requests
 - November- Crop Walk (Church World Service is the organization) was nominated by Melissa. Chris moved for November, all approved.
 - Future months: Kim will submit a nomination for Women Aware. Denise reported that Charlie plans to submit a nomination for Campaign Zero.

New Business

- **Building Rent:** Despite not using the Fanwood Presbyterian space since March, we have been paying full rent of \$975/ month. Chris will reach out to speak with Fanwood Presbyterian about payments while holding the space. He will also set clear guidelines for storage of First U equipment.
 - Guen moved to authorize Chris to sign an agreement up to \$700.
 - Mike seconded.
 - All approved.
- **Newsletter/ Blast:** Ann Marie received a request asking if we could run a flyer for a local organization's fundraising event in the news blast. Discussion of pros vs cons. Requests are to be sent to Ann Marie and she will run requests by the Board.

Chalice Lighting:

Board Minute Speakers

10/18: no speaker- Maureen's ordination service

10/25: Kim

11/1: Denise

11/8: Chris

11/15: Mike

11/22: Guen

11/29: Cass

12/6: Sarah

Action Items from Meeting

- Chris to ask Melissa for two worship dates for 8th Principle Committee
- Anne Marie to add a zoom link for Ralph Braskit's celebration of life to weekly blast
- Chris will work with Charlie to continue to update and organize information and technology
- Mike will draft a bylaw regarding virtual voting when all necessary information is obtained
- Chris to meet with Fanwood Presbyterian regarding rent payments and will call a special meeting of the Board to authorize proposal
- Ann Marie to title email blasts "Society Pages"
- Cass will initiate the exploration of options for Service Auction

Next Board Meeting: November 8, 2020

Meeting Adjourned: 6:05 pm

Prepared by: Sarah Muller-Robbins